**How to give a presentation**

1. **How to introduce yourself**

Formal introductions:

Informal introductions:

**How to introduce your topic**

Simple:

More complex:

1. **How to make a strong start.**

What do good speakers do?

What do bad speakers do?

What is the difference between good and bad speakers?

What techniques can you use to get people’s attention?

-example

-example

-example

1. **Using signposting language.**

What is signposting language?

Why do we need signposting language?

What does the quote by Dale Carnegie mean?

Why is it necessary to structure your presentation clearly?

When do we use signposting language?

-example 1

-example 2

-example 3

1. **How to deal with problems during your presentation**

Why is it a good idea to make a cue card. (What is a cue card?)

Common problems:

-example and filler phrases

-example and filler phrases

-example and filler phrases

-example and filler phrases